

# Professional Installer Empowerment

## Embracing Technology



# Paperless Office

View **Invoices & Statements** Online 24/7

## ***ePaperless Office***

### **Increase efficiency and cut cost**

- The invoices are automatically updated in *eOffice* at the same time the invoices are printed.
- Print invoices to a laser printer-(2 invoices to an 8 ½ x 11 perforated sheet).



## ***ePaperless Office***

### **Increase efficiency and cut cost**

- The invoices are automatically updated in *eOffice* at the same time the invoices are printed.
  
- At any time the Customer can view, email, print or fax an invoice, statement, payment and/or credit.

## **ePaperless Office**

➤ eOffice is not just document imaging, it is a fully integrated database.

Search by:

- ◆ Invoice Number
- ◆ Part Number
- ◆ Manufacturer's Code
- ◆ Selling Price
- ◆ Reference Number
- ◆ PO Number
- ◆ Part Description

# Search Screen



Address Auto Parts  
8402 Commonwealth Avenue  
Berkeley, CA 94701  
800-722-1113

Welcome  
ALEX GARAGE SERVICE



Invoice Detail    Statement    Balance    Payments    eDelivery Tracking

Home    Logout

Search By: Invoice Date    2018    May    Search

Show: 10    Items

Date	Invoice	Reference	Status	Total
2018-05-03 02:53 PM	33206			\$14.19
2018-05-03 02:49 AM	CHARUE	122		\$14.83

1 - 2 of 2 items

PREVIOUS    NEXT

**"Search By" Options Are Now A Drop Down Selection List.**



# Invoice Recall Screen

Search By: Invoice Date - 2016 Nov - Search

Invoices for Nov a


- 2016
- 2015
- 2014
- 2013
- 2012
- 2011
- 2010
- 2009
- 2008
- 2007
- 2006

The Filter field allows you to filter down as to what will be displayed.

## Invoice Data Display

Option to View  
*Original Invoice*  
Or  
*Signature*

**Cage Block Specialties Inc.**  
17577 Industrial Way  
Buena Park, CA 90621  
714-522-0331  
714-522-0365



Invoice Detail
Statistics
Current Balance
Payments
Setup
eDelivery Tracking System
Order History
Logout

Invoice Number: 4473	Cost# 251	Bill To: CERTIFIED APPLIANCE	Ship To: CERTIFIED APPLIANCE
Date: 10/9/2012 8:39:00 AM	Location: DAT	6311 BEACH BLVD	381 S BROOKHURST ROAD
PO# 10012	Salesman: A	BUENA PARK, CA 90621	FULLERTON, CA 92833
Reference: Counterpart: A/A	CHARGE	(714)527-7485	(714)527-7485

[View Original Invoice](#)

[View Signature](#)

Inventory Item	Part Number	Description	Origin	Qty Ordered	Qty Shipped	Back Ordered	Type	Unit Price	Unit Price	Unit Price	Unit Price
ITF	Z10	LIFTERS		4.00	4.00	0	SALE	0.00	4.00	4.00	16.00
FRA	C93	FUEL CARTRIDGE		1.00	1.00	0	SALE	0.00	4.90	5.34	5.34
DEL	1	DELIVERY INVOICE		1.00	1.00	0	SALE	0.00	1.00	1.00	1.00
<b>Total Cost:</b>									<b>Total Tax:</b>	<b>Total</b>	
									\$0.00	\$0.00	\$22.94





AISDEMO SUPER STORE  
 123 MAIN STREET  
 ANYTOWN USA  
 1-800-722-1113

TRY EPARTCONNECTION FREE FOR 30 DAYS  
 EOFFICE SAVES YOU TIME AND MONEY !  
 EDelivery WILL INCREASE YOUR BOTTOM LINE  
 CALL 1-800-722-1113 FOR A TEST DRIVE !!

EPART CUSTOMER  
 123 MAIN STREET  
 ANYTOWN USA 12345

CUST# SDWEB  
 PO# CW4012

INVOICE: 12485  
 03-01-10 05:06P AIS

BY WWW WWW MECH: FO

Qty	Line	Part Number	Description	Core	List	Cost	Extension	Tax
1	FRA	CA6243	FRAM FILTER	0.00	22.42	11.21	11.21	Y
1	FRA	G8018	FRAM FILTER	0.00	12.90	6.45	6.45	Y
1	FRA	PH2	FRAM FILTER	0.00	9.62	4.81	4.81	Y
NOTE: DELIVER: 30 Min or Less NOTE: 1999; FORD TRUCK; EXPLORER; V6-245 40L SOHC								
3	Misc		Freight	0.00	44.94	0.00	22.47	1.85
				labor	0.00			
				Misc	0.00			
				core				
				list				
				non-taxable				
				taxable				
				Total Tax				

2% 10 DAYS NET 30

Page 1 of 1

**Pay This Amount**  
 24.32

Received By: \_\_\_\_\_




Invoice Data Display

Option to  
 View  
 Original  
 Invoice  
 Or  
 Signature

## Invoice Data Display

Option to View  
*Original Invoice*  
Or  
*Signature*

Site: RCI SYSTEMS	Email From: _____	
Invoice: 4470	Email To: _____	
Date: <b>10/9/2012 9:34:33 AM</b>		
Signature:		
		
<input type="button" value="Exit"/>	<input type="button" value="Print"/>	<input type="button" value="Email"/>

• ePART

• eDelivery

• **eOFFICE**

• eAnalysis

• Conclusion

# Statement Screen

Pay  
Online.

The Filter field  
allows you to filter  
what will be  
displayed.

Filter



Statement Date: 2/25/2009

Customer #: 80W28  
 Customer Name: EBART CUSTOMER  
 Address: 128 MAIN STREET  
 ANYTOWN IA 52545

"View Statement" Version

	FUTURE	CURRENT	30 DAYS	60 DAYS	90 DAYS	120 DAYS	TOTAL	DIR	HOW
	0.00	625.11	0.00	0.00	0.00	0.00			625.11
Transaction#	Date	Type	Transaction	Pa	To C#	Check	Debit	Credit	
10829	2/6/2008	INVOICE					8.50		
209	2/28/2008	PAYMENT			# 89765			8.50	
10830	2/6/2008	INVOICE		1750056611			5.60		
209	2/28/2008	PAYMENT			# 89765			5.60	
12091	2/11/2008	INVOICE					29.04		
209	2/28/2008	PAYMENT			# 89765			29.04	
12092	2/11/2008	INVOICE		1968211615			5.60		
209	2/28/2008	PAYMENT			# 89765			5.60	
12093	2/11/2008	INVOICE	STOCK				140.37		
209	2/28/2008	PAYMENT			# 89765			140.37	
12094	2/12/2008	INVOICE					10.66		
209	2/23/2008	PAYMENT			# 89765			10.66	
12095	2/12/2008	INVOICE					15.09		
209	2/23/2008	PAYMENT			# 89765			15.09	
12096	2/12/2008	INVOICE		1045042009			0.69		
209	2/23/2008	PAYMENT			# 89765			0.69	
12097	2/12/2008	INVOICE		1016750520			0.69		
209	2/23/2008	PAYMENT			# 89765			0.69	
12098	2/12/2008	INVOICE		1140300022			0.69		
209	2/23/2008	PAYMENT			# 89765			0.69	
12099	2/12/2008	INVOICE		1090020720			0.69		
209	2/23/2008	PAYMENT			# 89765			0.69	
12100	2/12/2008	INVOICE		1629099610			0.69		
209	2/23/2008	PAYMENT			# 89765			0.69	
12101	2/13/2008	INVOICE					88.89		
209	2/23/2008	PAYMENT			# 89765			88.89	
12102	2/13/2008	INVOICE		1426223152			0.69		
209	2/23/2008	PAYMENT			# 89765			0.69	
12103	2/13/2008	INVOICE		77393			12.48		
209	2/28/2008	PAYMENT			# 89765			12.48	
12104	2/13/2008	INVOICE		77393			10.48		
209	2/28/2008	PAYMENT			# 89765			10.48	
12105	2/13/2008	INVOICE		1502950475			5.60		
209	2/28/2008	PAYMENT			# 89765			5.60	
12106	2/13/2008	INVOICE					25.44		
209	2/28/2008	PAYMENT			# 89765			25.44	
12107	2/13/2008	INVOICE		TTM			10.66		
209	2/28/2008	PAYMENT			# 89765			10.66	
12108	2/16/2008	INVOICE		1800756784			5.60		

# Payments Received



**Gear Block Specialties Inc.**  
1737T Industry Way  
Buena Park, CA 90621  
714-822-3008  
714-822-3555

Store Mode  
Viewing Customer: 352  
CHUCK AND SALES AUTOMOTIVE



Admin Orders Invoice Total Statement Balance **Payments** eDelivery Tracking Safety Data Sheets

Exit Logout

Payments for 2017 Dec

Payment Date	Original Invoice Number	Check	Reference/Receipt Number	Description	Payment Amount
12/12/2017 7:09:41 PM	885	1892	885	PAYMENT RECVD	\$13.48
12/12/2017 7:09:40 PM	750	1892	750	PAYMENT RECVD	\$6.94
12/12/2017 7:09:40 PM	005	1892	005	PAYMENT RECVD	\$96.00
12/12/2017 7:09:40 PM	814	1892	814	PAYMENT RECVD	\$32.33
12/12/2017 7:09:40 PM	815	1892	815	PAYMENT RECVD	\$6.04
12/12/2017 7:09:40 PM	005	1892	005	PAYMENT RECVD	\$2.09

• ePART

• eDelivery

• eOFFICE

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# Thank you